



[TOWN/CITY OF STATE]

[Project Type]

[Site Address]

Prepared for [Entity] by UConn TAB

Student Contributor: [Name]

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**EXECUTIVE SUMMARY**



## ACRONYM/ABBREVIATION LIST

**Abbreviation**      **Meaning**



## SECTION 1 - INTRODUCTION & OBJECTIVES

### Limitations

This report was prepared as a tool to help [Name of Entity] organize existing environmental information regarding the site, to identify important data gaps, and to plan the next steps in the assessment or cleanup of the site. This information may help local officials and others to understand environmental conditions on the subject property, and may be useful in preparing a brownfield grant application or marketing the site to prospective purchasers and developers. UConn TAB's efforts to access information for the site was limited to the activities described herein. In preparing this report, UConn-TAB relied on the information cited herein. UConn-TAB cannot and does not warrant or guarantee the accuracy or completeness of information provided by other parties.

This report does not fulfill any state or federal rules or regulations. Should any party use this report to plan additional activities suggested herein, a qualified environmental professional should be retained to plan and execute such investigations.

## SECTION 2 - SITE INFORMATION

### 2.1. Property Description & Existing Conditions

### 2.2. Environmental Setting

*Insert a site location map, preferably based on USGS topographic mapping or orthographic images. If the site is large enough, show and label its boundaries. Be sure to include enough of the surrounding area to allow the reader to know the precise location*

Figure 1: Site location map



Insert a site plan (or more than one site plan). This can be adapted from existing site plans available from previous reports, if such plans are of good quality, or drawn using a base map or aerial/satellite imagery. Label property boundaries and major features such as buildings and other features that are referenced in your report.

*Figure 2: Site plan*

### 2.3 Site History

#### Summary of Historical Mapping, City Directories and Historical Aerial Photography

Date of Source	Description of Source	Description of Site and immediate Surroundings

*(Note that the table below is just to illustrate the format and probably lacks sufficient detail for your purposes; be sure to fully describe the historical information).*

#### Summary of Site Operational History (Informational Sources as Noted)

Date(s)	Name(s) of Site Occupant(s)	Type(s) of Business(es) and Activities	Types of Materials Used, Stored and Manufactured, and Wastes Generated



### SECTION 3 -SUMMARY OF PREVIOUS INVESTIGATIONS/REMEDIATION

Summary of Previous Environmental Site Investigations	
<i>Document Title/Description and Date</i>	<i>Summary of Procedures and Main Findings, Conclusions and Recommendations</i>

### SECTION 4 –SIGNIFICANT DATA GAPS

### SECTION 5 – CONCLUSIONS AND RECOMMENDATIONS

<i>Data Gap Description</i>	<i>Rationale</i>	<i>Significance/Potential Risk</i>



## REFERENCES

**UConn**

REGION 1 TECHNICAL  
ASSISTANCE TO  
BROWNFIELDS



**APPENDICES**

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